MEDICAL ASSISTING - ASSOCIATE OF APPLIED SCIENCE

The Medical Assisting Certificate program provides entry-level education for individuals interested in a health profession. Medical Assistants are allied health professionals who assist the physicians in the medical setting; they perform routine administrative and clinical tasks in order to keep the physician's office running efficiently.

This program is designed for full-time enrollment.

The Medical Assisting Certificate Program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org (http://www.caahep.org/)) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

This organization can be contacted at: Commission on Accreditation of Allied Health Education Programs; 1361 Park Street; Clearwater, FL 33756; 727-210-2350.

Admission Requirements

1. High school diploma or GED
2. Apply to COM and complete the College requirements for entry
3. Approved Criminal Background Check
4. Approved Drug Screen

Program Requirements

Requirements for progression and completion of the program depend on the student demonstrating the learning outcomes and competencies, including professionalism, for each course. The minimum passing grade for each course is a "C" (i.e., 75% or above). Students who fail a course will be required to repeat the course. Failing a course twice will result in failure to progress and dismissal from the program. Because the knowledge and skills taught in this program are scaffolded, students are expected to take the courses in the sequence provided in the degree plan.

Graduation Requirements

1. Complete the prescribed courses listed in this Catalog with an overall grade point average of 2.0 or better,
2. Pass each MDCA class listed in the prescribed course of study with a grade of "C" (75%) or better,
3. Meet any individually prescribed behavior or remediation-related requirements.

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. Program specific information will be provided in course syllabi.

Stackable Credentials

- Associate of Applied Science - Medical Assisting (p. 1)
- Certificate - Medical Assisting (http://coursecatalog.com.edu/catalog/areas-of-study/health-professions/medical-assisting-cert2/#fulltimescheduletext)

Full-Time Schedule

Course	Title	Semester Credit Hours
Semester #1		
HITT 1305	Medical Terminology I	3
MDCA 1409	Anatomy and Physiology for Medical Assistants	4
MDCA 1443	Medical Insurance	4
MDCA 1321	Administrative Procedures	3
HPRS 1201	Introduction to Health Professions	2
	Semester Credit Hours	**16**
Semester #2		
MDCA 1417	Procedures in a Clinical Setting	4
MDCA 1452	Medical Assistant Laboratory Procedures	4
MDCA 1448	Pharmacology & Administration of Medications	4
MDCA 1291	Special Topics in Medical Assistant - Professional Readiness	2
	Semester Credit Hours	**14**
Semester #3		
MDCA 1460	Clinical - Medical/Clinical Assistant	4
MDCA 1254	Certified Medical Assistant Exam Review [1]	2
MDCA 1305	Medical Law and Ethics	3
	Semester Credit Hours	**9**

Semester #4		
ENGL 1301	Composition I [2]	3
COSC 1301 or BCIS 1305	Introduction to Computing (Select from the following) [2] or Business Computer Applications	3
SPCH 1318	Interpersonal Communication (Select from the following) [2]	3
Select from one of the following		3
SOCI 1301	Introduction to Sociology [2]	
SOCI 1306	Social Problems [2]	
PSYC 2301	General Psychology [2]	
	Semester Credit Hours	**12**
Semester #5		
PSYC 2314	Lifespan Growth & Development [2]	3
MATH 1332	Contemporary Math (Quantitative Reasoning) [2]	3
BMGT 2303	Problem Solving and Decision Making	3
	Semester Credit Hours	**9**
	Total Semester Credit Hours	**60**

[1] Capstone course

[2] Course(s) listed in the Texas Common Course Numbering System (https://tccns.org/institution/id:14/yid:19/)